



JOHN L. SCOTT, SHERIFF

County of Los Angeles
Sheriff's Department Headquarters
4700 Ramona Boulevard
Monterey Park, California 91754-2169



August 29, 2014

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
Los Angeles, California 90012

Dear Supervisors:

**ADVANCE NOTIFICATION OF INTENT TO ENTER INTO NEGOTIATIONS FOR A
SOLE SOURCE AGREEMENT WITH DATAWORKS PLUS, LLC FOR THE
MAINTENANCE AND SUPPORT SERVICES OF THE
DATAWORKS DIGITAL MUGSHOT SYSTEM**

SUBJECT

This letter provides advance notification to the Board that the Los Angeles County (County) Sheriff's Department (Department) intends to enter into negotiations for a Sole Source Agreement (Agreement) with DataWorks Plus, LLC (DataWorks) for maintenance and support services for the Dataworks Digital Mugshot System (System). The Department will not engage in a competitive bid process for this Agreement. The Agreement will be effective upon the expiration date of the current purchase order on February 7, 2015, as executed by the County's Internal Services Department (ISD). The original Agreement provided for the System's original purchase, installation, and maintenance of the hardware and software.

BACKGROUND

In 2008, the Department purchased the System through ISD's competitive bid process. A purchase order was issued for the purchase of the System and its related software licensing, maintenance, and support.

On July 8, 2010, a letter was submitted to the Board to provide advance notification that the Department intended to enter into negotiations for an Agreement with DataWorks without engaging in a competitive solicitation process. The 2010 advance notification

A Tradition of Service

contemplated the purchase of new, updated, or modified software and/or hardware, and the provision of engineering services including development of new interfaces for the System. A Sole-Source Agreement was never executed. The Department continued maintenance for the System under the current ISD purchase order.

On March 14, 2012, a subsequent letter was submitted to the Board to provide notice that the Department had revised the scope of work to include maintenance and support services, in addition to the previously proposed hardware, software, and engineering services. The total project cost was increased to \$1,867,300. A Sole-Source Agreement was never executed. The Department continued maintenance for the System under the current ISD purchase order.

In November 2013, the Department issued a Request for Information (RFI) to the business community to research potential, more advanced, mugshot system technologies. The results of the RFI affirmed that the Department is operating with the most up-to-date technology, and that it is in the County's best interest to maintain and support the current System.

The current ISD purchase order has been extended through February 7, 2015. The scope of work was simplified to include only maintenance and support services for the System.

FISCAL IMPACT/FINANCING

The proposed Agreement is estimated to cost \$374,000 per year, for a total estimated cost of \$2.6 million over a proposed seven-year term. The cost includes a built-in 20 percent allowance for support and repair services that may be required for unsupported System failures outlined in the Agreement's exclusions clause.

This Agreement will be fully funded by the Automated Fingerprint Identification System (AFIS) fund. There is no net County cost.

SOLE SOURCE JUSTIFICATION

The System is proprietary to DataWorks. DataWorks does not license, certify, or otherwise endorse any third party to maintain its proprietary System technology. Continued maintenance and support for the System will ensure that uninterrupted services are provided to maintain day-to-day operational status.

The Chief Information Officer has reviewed and concurs with this Sole Source approach.

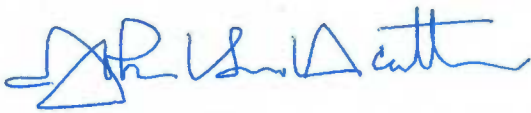
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CONCLUSION

Pursuant to Board policy, the Department will proceed with Sole Source Agreement negotiations with DataWorks in two weeks, unless otherwise instructed by the Board.

Should additional information be requested, your staff may contact Contracts Manager Angelo Faiella, Contracts Unit, at (323) 526-5183.

Sincerely,

A handwritten signature in blue ink, appearing to read "John L. Scott", with a stylized initial "J" and "S".

JOHN L. SCOTT
SHERIFF